

Moving Checklist

You can print out this checklist to assist you with your move.

Home New Address:

Province:

Street:

Postal Code:

City:

Home New Phone Number:

BEFORE THE MOVE

Get two or three estimates from moving companies (or truck rental companies) well in advance of your move and reserve moving date and time. Arrange for transportation, packing materials and assistance for moving furniture and appliances.

Company Name: Phone Numbers: Date and Time of Estimate:	Company Name: Phone Numbers: Date and Time of Estimate:
Company Name: Phone Numbers: Date and Time of Estimate:	

Arrange for utilities for your new home

Telephone Service: Date/Time of Installation: Phone Number:	Hydro Electric Service: Address: Phone Number:
Heating Fuel: Address: Phone Number:	Water Service: Address: Phone Number:

Arrange for bank transfer of funds and securities, and establish a new account

New Bank: Address: Phone Number:	Former Bank: Address: Phone Number:
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Arrange for insurance on your new home

New Insurance:	Old Insurance:
Address:	Address:
Phone Number:	Phone Number:

Arrange for doctor, dentist and other specialists

New Doctor's Name:	New Dentist's Name:
Address:	Address:
Phone Number:	Phone Number:

Arrange for new schools and transfer of other records.

New School's Name:	Old School's Name:
Address:	Address:
Phone Number:	Phone Number:

Arrange for transfer of information with clubs, churches and other organizations.**Arrange for pets to receive licenses, tags, vaccinations etc.****Notify your post office (pick up change of address cards).****Notify the Ministry of Transportation for driver's license, (send in stub from license) and vehicle permit (send letter notifying them of change of address).****Notify the Hydro Company to take final reading.****Notify the Heating Fuel Company for end of billing.****Notify the Water Department for end of billing.****Notify all other utilities to discontinue billing.****Notify delivery services (papers, magazines etc.).****Notify your relatives and friends.****MOVING OUT****Have draperies, rugs and other large items cleaned and wrapped for moving.****Make sure everything is packed carefully (valuables should be carried personally or special arrangements made for their transport).****Check with your movers re insurance coverage, costs, method and time of payment, various shipping papers and arrival date and time.**

Date: _____

Time: _____

Make sure your children and pets will be accommodated properly to avoid mishaps.**Read All Meters**

Gas: _____

Hydro: _____

Water: _____

Final Inspection:

1. Everything out of house and garage.
2. Check attic, basement, closets, shelves and backyard.
3. All shelves and floors are clean.
4. All water taps and lights are off.
5. All windows closed and locked.
6. All doors are closed and locked.
7. Leave keys with appropriate person.

MOVING IN**Inspect the property:**

1. Look for property defects inside and outside.
2. Make sure everything works (lights, taps, toilets, appliances, doors, windows, etc.)
3. Check Meter Readings:

Gas: _____

Hydro: _____

Water: _____

Other: _____

4. Is Oil tank filled: _____

5. Make sure the property is clean before moving in.
6. Move in, unpack check for damage so you can notify the mover immediately.

AFTER THE MOVE

Review your checklist to make sure everything has been done.

Change all locks.

List all necessary phone numbers and put them by telephone.

Explore and get to know your new neighborhood.

Introduce yourselves to your new neighbors.

Notes: